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Multicultural Collective - Governance Meeting Minutes

Date: Monday, November 16, 2026, 01:00PM
Location: BizHub, 7 Hartham Place South, Porirua City Centre, Ora Meeting Room
Attendees:

- Patricia Anne Riggs (Co-lead) - Tricia
- Andrés Proaño Valencia (Co-lead) - Andrés
- Yezsa Pagtolon-an (Operations support) - Yezsa

Meeting Notes

Transparency

- We agreed to publish previous and future signed governance meetings via our website, redacting names of people not involved in the meeting, private information and internal information.

Funding & finances update

- **Bank Account**: opened successfully at BNZ (Bank of New Zealand). We have 2: one savings, the other everyday. Money (fundraising, eligible grants, etc) will be received in the savings account and moved when necessary to the everyday account for use and payments.
- **Grants**
  - **[Awarded]:** Lotteries Grant 2026-2027**;** $8,000 via Gift Collective (fundholder) for the Kaleidoscope Mahi project. It will be used via their system opencollective.com/multiculturalcollectivenz as we used that during the application, and it was also required.
  - **[Awarded]:** MHF Top Up Community Grant; $14,250.00 via our bank account for Stronger Together: Women's Circles.
  - **[Waiting]:** PCC Young People's Fund; $6000
  - **[Report Needed]:** Tawa Community Grant 2026 on 28 January 2027 ($1500), Lotteries Grant 2025-2026 on 25 March 2027.
  - **[To Apply]:** Andrés will apply to the **Ethnic Communities Development Fund (ECDF)** and use our bank account to receive any awarded grant from the ECDF. Max $1000 to apply for.
  - **[Declined]:** HUTT MANA not approved, as there were a lot of applications, but specific reason not provided.
- **Sponsors:** Tawa Books & Post and Wesley Community Action.

Charitable Trust update

- Andrés and Patricia to meet and discuss and craft the trust document on **20/11/2026 - 1:00PM at ~~Linden Community Centre~~ BizHub**

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Projects update

The Kaleidoscope Mahi project has been partially funded via grant.

- Its budget was originally $12,000 for 10 to 15 activities. We requested $10,000 but got $8,000.
- We should also be contributing $2,000 via ticket sales and a donation from Andrés as per the application.
- The activities described in the budget need to be scaled down to match the current budget. We agreed to appoint Andrés as the lead of this project. He will work with Yezsa to carry out the project.
- We agreed to only carry out 10 activities at $10 per ticket. Andrés will add his donation towards the end of the project to cover any shortfalls.

The Stronger Together: Women's Circles has been fully funded via grant.

- Its budget was originally $10,194 for 12 sessions, and we got $14,250.00.
- We need to work with local multicultural people or groups.
- We agreed to appoint Tricia as co-lead of this project and find a project co-lead from a separate organisation. They will work with Yezsa to carry out the project.
- The extra funding (about $4000) will be discussed before the MH Foundation onboarding meeting.

Pay & Compensation

- We agreed to contract Yezsa for **165 hours at $30/hour** for various related tasks, starting from the next governance meeting and ending in November 2027, organised based on her availability. Yezsa agrees to invoice on a fortnightly basis and perform at least half of the hours in the Tawa/Porirua area.

Values and policies

- We have recommitted to being non-partisan.
- We agreed to joining the Living Wage Movement as a Member Organisation.
- We agreed to progressively display more advocacy for anti-racism workers' rights, inclusion, anti-colonisation, etc.

Collaboration opportunities

- We agreed to collaborate with Aotearoa New Zealand Sex Workers' Collective in safety messaging via our social media, and maybe an online workshop focused on safety is for a person choosing sex work.
- We agreed to reach out to [redacted], who runs a group against sex trafficking, for a potential collaboration.

Upcoming Events

- **Women's wellbeing (project management focus):** Yezsa has confirmed that she will attend to take photos and help out.
- **AGM:** 5 Dec 1:00pm to 3:00pm at Porirua City Hub. We agreed Andrés and Yezsa will organise the event.

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Next Steps

- Andrés will meet with Patricia in November to onboard her into our systems and bank account (and request two people's approval for payments) and discuss the trust document.
- Andrés will plan with Yezsa the next steps of the projects, then hand over a draft of the Stronger Together project to Tricia.
- Andrés will publish the signed meeting minutes after.
- Andrés will create the report for Tawa Community Grant 2026 before 28 January 2027 and the Lotteries Grant 2025-2026 before 25 March 2027.
- To ideate for events mid-next year for the **Ethnic Communities Development Fund (ECDF)** and apply using our bank account to receive any awarded grant from the ECDF. Max $1000 to apply for.
- Onboarding meeting with Tricia for the trust documents on 20/11/2026 – 1PM at Bizhub Porirua. Plus an onboarding with the MHF grant plan at 3PM on 20/11/2026 at Bizhub Porirua after the onboarding with Tricia.
- Andrés will send a few ideas for possible collaborators for a stronger together project.
- To find a project co-lead from a separate organisation.
- Tricia will reach out to [redacted]'s organisation that volunteers in a group that helps against trafficking.
- Yezsa to confirm if a previous attendee who needs accessibility support is coming.

Next meeting: January 2027; time and date to be decided. A calendar invite will be sent.

Notes:

Funds from sponsors may be used for organisational costs or be specified for an event.

Meeting ended: 2:57PM

Minutes recorded by Yezsa Pagtolon-an.

Signatory - Patricia Anne Riggs

Signature 

Signatory - Andrés Proaño Valencia

Signature 

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Audit Trail

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